EXAMPLES OF SPECIAL PROVISION APPLICATIONS

Before the test

Ally has retinitis pigmentosa (a vision impairment). She applied for, and was approved, A3-size test materials and extra time.

Lachlan has dyslexia. For his class tests he is allowed extra time and uses a computer.

Lachlan was approved the use of a computer (without spellcheck and voice recognition facilities) and test session instructions in writing. We will approve extra time only for students who are severely affected.

Jiao has cerebral palsy and uses a scribe and a computer with voice recognition technology at school.

We do not allow the use of a scribe or voice recognition technology. Jiao applied for, and was approved, exemption.

Benjamin has depression and takes medication that makes him drowsy.

He was approved a number of special arrangements including extra time to complete the test.

Kirsten plays soccer and has been selected to represent Queensland in Victoria during the week of the QCS Test. Because students cannot sit the QCS Test outside Queensland, exemption was approved.

After the test

Abdul sat the Writing Task and Multiple Choice I testpapers but became ill with a virus and was unable to attend the second day of the test.

He applied for, and was approved, exemption.

Emily sat all four testpapers even though she was recovering from the flu. She realised afterwards that her illness significantly affected her performance.

She applied to have her test grade declared null and void. Her application was approved.
DO YOU NEED SPECIAL PROVISION FOR THE QCS TEST?

If you have a medical condition or an impairment, or if another factor could make it difficult for you to sit the test, you may be eligible for special provision.

There are four types of special provision that may be available to you:

**Before the test**
- **Special arrangements** are practical adjustments to the test conditions (e.g. rest breaks, A3-size test materials, computer).
- **Exemption** allows a student to be absent from the test and remain eligible for an Overall Position (OP).

**After the test**
- **Absentee exemption** allows a student who was unavoidably absent from the test to remain eligible for an OP.
- **Declaring a test grade null and void** allows a student who sat the test to choose not to receive a test grade.

**FAQs**

**How can I find out what might be approved in my situation?**
First, think about the factors that may make it difficult for you to sit the test. Then, talk to your guidance officer or teacher for some advice. You will find information about specific situations in the special provision handbook.

**I receive special provision at school. Will I automatically receive special provision for the QCS Test?**
No. You will need to apply for special provision for the QCS Test. The special arrangements we approve may not be the same as the arrangements you are allowed for your school tests. For example, being allowed extra time for a test at school doesn’t necessarily mean you will be approved extra time to complete the QCS Test.
Remember, only the QSA can approve special provision for the QCS Test.

**How do I apply?**
Talk to your guidance officer or teacher. They will tell you which school staff member will help you complete an application form and gather the necessary documentation, e.g. a medical certificate/specialist report.
We will send you a letter (cars of your school) to tell you the outcome of your application.

**What sort of documentation do I need?**
It will vary depending on the type of special provision you apply for and your reason for applying.
If you apply before the test, see the summary in the handbook. It provides detailed information on documentation requirements and time limits.
If you apply after the test, and you are applying for a medical reason, you will need to see a doctor on the days of the test or just after.

**When is the closing date?**
If you are applying before the test, the closing date is 21 May. However, if you develop an illness or if another situation develops after this date, apply as soon as possible (but not before the documentation time limits shown in the handbook).
If you are applying for absentee exemption or to have your test grade declared null and void, the closing date is four weeks after the test.

**Where can I find out more?**
Go to www.qsa.qld.edu.au/1102.html to access the special provision handbook and additional information.

How will special provision affect my OP?
Special provision will not affect your OP and there will be no mention of special provision on your Senior Statement/Statement of Results.
If you are approved exemption or have your test grade declared null and void, you will not receive a QCS Test grade.
If you are eligible for an OP and do not sit all four test papers, you will become ineligible if you do not apply for, and receive, exemption.