

James Nash State High School P & C General Meeting

Meeting Date: 12/02/2026

Meeting Time: 6:02pm

Members present:

N Appleby, K Dukic, J Blake, S Warnes, M Seijbel, D Jenkin, Natalie Collett-Nilon, S Gilbert, N Driver

Apologies:

J Krafft, J Parker

Confirmation of the minutes of the previous general meeting:

The minutes of the previous meeting held 30/10/2025 were distributed by *J Blake* via email to all members.

Motion: "That the minutes be confirmed as a true and correct record of the meeting held 30/10/2025."

Moved: J Blake

Seconded: K Dukic

Carried

Business arising from the minutes of the previous general meeting:

- Bookkeeper discharge process – yet to be cancelled, keep at least until the AGM
- Xero subscription – to be continued, possibly can get a discount for P&C as it is similar to a not for profit. Details to be further investigated after the AGM as to what is our current subscription level / cost.
- Discussion around "School TV". School has purchased an initial subscription. M Seijbel will bring statistics regarding use next meeting. It's still early, but interactions look encouraging.
- Merchandise for the 50-year anniversary – thoughts for up to \$20,000 as a loan for purchase, but we would like more information from R Jenkins. K Dukic will follow up.
- ACA headsets purchased.
- Audit is in progress.
- Facilities update:
 - Fence upgraded. Trade training kids must walk further as there is not a gate open closer to them and they can only enter at the front.
 - Tuckshop and INTAD tenders to be discussed in Principal report.

- The PA sound and lighting system – tender is coming and there is hope the work will be completed in time for the musical in August.
- Bushtucker Garden – further discussed in general business.

Correspondence received since the previous general meeting (inward and outward):

Inward

- Correspondence from bookkeeper and bank including financials, statements.
- Containers for change deposit notifications. Note that the money is for the SRC, which is redirected to projects as per the SRC.
- Email 28/1/26 from Shelley Gilbert (P&C Member) indicating a willingness to take on the Treasurer role, having previous experience as Treasurer on the Gympie West P&C for 6 years.
- Email 30/1/26 from Deputy Principal Bessie Nilon following up the outstanding money transfer for the donation from the P&C to the Year 12 Formal in 2025. Bessie thanks the P&C for the financial support of the formal since 2020 in order to keep tickets costs accessible for all students.
- Email 30/1/26 from Deputy Principal Greg Cooper about the students indicating they would like to sell chocolates at school to raise funds for attending “Creative Generation”, noting it has been approved in previous years. The executive have already replied to Greg Cooper regarding their support for the C-gen kids.
- Email 30/1/26 from ARTS Faculty Teacher Courtney Perren, ACA Co-Ordinator, enquiring about possibility of an equity scholarship for 2 students who cannot participate in the 2026 ACA production due to finances.
- Email 4/2/2026 from Deputy Principal Bessie Nilon asking for P&C funding for 2025 School Dux lunch presentation. See urgent meeting minutes.
- Email 5/2/2026 from ARTS Faculty Teacher Alison Bell, AIM Co-Ordinator, requesting consideration of funding for an AIM Vibraphone which is essential for the curriculum. The school previously hired the instrument, but is no longer able to do so. Any funds, whether full or partial, would contribute greatly. Attachments:
 - Quote October 2025 by Just Percussion:
 - Bergerault Performer 3 Oct Vibraphone \$9200
 - Salto Concert Vibraphone 3 Oct – Gold Bars \$9700
 - Scoping Document Proposal – requesting \$11,000.
- Email 6/5/2026 from P&C Qld regarding the AGM season being here, outlining key information and documents the P&C will need.
- Email 11/2/2026 from teacher Clint Morrison requesting P&C assistance with the bus expenses for the school rugby teams. Estimating needing \$9000.
- Email 11/2/2026 Blue Card Services – Organisation Portal – instructions for how to register the organization for portal access. This is required in order to then link executive members / volunteers with the organization.

	Luncheon early Term 1 before the students leave town to start university or employment, and we invite a number of our high performing students to lunch and present the award. In the past the cost of this event was covered by the school, however this year due to a change in financial management this is no longer permitted. I am requesting P & C pay for the graduating students lunch at an approximate cost of \$350 - \$400 and staff attending will purchase their own.
Motion	<p>“That the P&C approves the expenditure of up to \$350-400 for the lunch associated with the presentation of the 2025 School Dux.”</p> <p>Moved: K Dukic Seconded: N Appleby Carried YES</p>

Treasurer’s report and financial statement, and any business arising from Treasurer’s report and financial statement: [?](#)

Current balances:

- General account 79501.99
 - \$1436.26 belongs to SRC for containers for change
- Card \$217.25

Money still trickling in from Lowes - payment \$1,998.78 today.

Outstanding payment – Dux. \$500.

Some scholarships payments still outstanding.

Tuckshop

Status of trading for 2026:

Wages \$9,672.04

Expenses \$14,863.78

Income \$41,223.02

Profit so far: \$16,687.19 at time of report.

When the school assumed control of the tuckshop, it was decided that the P&C would be provided with regular updates about its operations. M Seijbel agrees to bring once a term a report on Tuckshop progress.

Motion: “That the Treasurer’s report be accepted and payments as listed be endorsed.”

Moved: K Dukic Seconded: S Gilbert Carried

Principal's report: [?](#)

- See attached **Principal's Report - February 2026**.
- Tuckshop Upgrade - Lions food van is now not available. If anyone has contacts for a van please pass on to school.
- Parent and community partnerships survey – see attached.
- 3 x names of SRS winners for completing the Parent Engagement Survey were drawn by Councilor S Warnes in the presence of the members.

Motion: "That the Principal report be accepted as tabled."

Moved M Seijbel

Seconded

N Appleby

Carried

General business: [?](#)

Lunch for Dux 2025. Presentation at Kingston House. N Appleby attended and tonight passes along the thanks from those at the event to the P&C for funding it.

Rugby bus. As per email from Clint Morrison. Up to \$9000 a season for buses. Rugby used to be a program of excellence for the school. This year he is trying to get 2x boy and 1x girl teams. Some very high performing female players from the school in recent years. S Gilbert raised that there might be cheaper buses.

K Dukic moves that the rugby students receive \$4000 for the bus for the season. Seconded by D Jenkin. Carried.

Special interest funding. Discussion about challenges in fairly funding requests from students with specialized interests such as sport, ACA, AIM, or horticulture. M Seijbel said it is possible that school subjects will require specific individually calculated fees to better cover costs, and inevitably practical subjects will cost more. The school is only able to provide funding for items or activities that benefit all students. There was a conversation about items that the school cannot fund but that the P&C can support financially. J Blake raised that when the school assumed management of the tuckshop it was discussed that the P&C would receive profits was made. This was supported by D Jenkin and K Dukic. M Seijbel shared that he was unaware of this arrangement and would investigate whether this was possible.

Funding allocation. It was suggested that the school could consider funding awards and the formal event since they involve a large group of students, especially because the P&C cannot keep supporting these expenses without income. M Seijbel felt the P&C might have to fund scholarships as it may not be something the school would be able to fund. Agreement that upcoming costs will need to be negotiated between the school and P&C responsibilities. M Seijbel said school is currently going through its budget process for the year. N Appleby raised that in terms of fundraising for particular interest groups, the

Gympie Music Muster might be an option this year for another group as the Japan trip isn't until next year. N Appleby will enquire closer to the time.

Vibraphone. AIM (instrumental music) would like money to help buy a vibraphone, requesting anything from partial to full funding. Estimated total cost of approximately \$11,000, as per the proposal received by Alison Bell.

D Jenkin moves that the P&C pays half of the cost, up to the cost of \$6000. Seconded by K Dukic. Carried.

Financial support for 2 x ACA students. Email from Courtney Perren re: possible financial support for two students in the same family to help with fees associated with ACA and participating in the musical. Cost is \$140 each. P&C decided a few years ago about a percentage contribution if there is a request from students for sponsorship; not to exceed a \$100 per person. K Dukic will look for the documentation.

P&C executive. K Dukic is resigning from the treasurer position on the day of AGM. Email from Shelley Gilbert expressing a willingness to nominate for the Treasurer position.

Advisory body vs P&C Association. N Appleby points out no new members in quite some time, and it is difficult to fill executive positions. J Blake responded that the P&C has an important function in fundraising, especially for special interest groups as the school is often not able to fund these things. Ideally we promote the P&C as a way of helping students to do things and have equipment etc. Discussion about possibility of a tap and donate Square or collection tins at events. Perhaps even a Square at the front counter in the office. K Dukic said perhaps we could do some promotional videos with students highlighting facilities or activities that were funded by the P&C.

Parent forum on behaviour. M Seijbel would like to organize a school – parent behaviour forum as per school survey indication of interest. There was widespread support by members at the meeting.

AGM 19/3/26. Await word of audit completion by Brown Macaulay & Warren.

Bushtucker Garden & Horticulture certificate students. K Dukic has been liaising with staff involved in getting these programs going. Horticulture certificate students cannot go to TAFE this year (program not offered) and instead are looking to do it on school grounds. Bushtucker garden was discussed at last meeting. They would like permanent gardens and need to buy equipment, and possibly the manual arts students might help with building beds. There is a hope that these programs will help get disengaged students interested in participating in school. J Blake was keen to support these programs as there are clear benefits to mental health with outdoor activities. Consideration will need to be had as to whether students could sell the produce within the school. N Collett-Nilon suggested getting a Power Pass account with Bunnings (if the school doesn't already have one) and writing a letter asking for support to Bunnings &/or Mitre 10 to donate goods.

K Dukic moved to fund the Bushtucker Garden and Horticulture program up to \$3000 each. Second N Driver. Carried.

Agreement that Creative Generation students to sell chocolates at school by executive by email prior to meeting. Everyone agreed it was encouraging to see students fundraising for their interests.

Forecasted future P&C expenditure in 2026.

- Formal - up to \$10,000.00 contribution but P&C cannot afford to continue funding.
- Scholarships - \$4,800.00 (16 x \$300)
- purchase of sausages/fruit for Transition Day - no more than \$500.00
- Awards night – approx \$5000 (\$4,700 in 2025)

SRC fundraising. D Jenkin represented the SRC and their understanding that the P&C donation towards formal will not continue indefinitely, as has been discussed previous P&C meetings. The SRC propose that the containers for change funds might be held perhaps for the school formal, depending on further consultation. It was suggested to advertise the code for containers for change to the school community and potentially have a drop-off location for teachers to bring in their containers from home. D Jenkin has the code to circulate.

Xero subscription. J Blake recently learnt that P&Cs Qld has worked with Xero and the Queensland Government to find a resolution to the difficulties of P&Cs as statutory bodies obtaining NFP discounts. As statutory bodies P&Cs don't appear on ACNC or NFP registers. For Xero, P&Cs are able to confirm their NFP eligibility and therefore receive discounts. When the new Treasurer comes on board, this can be investigated.

Applications for membership and recording of new members: [?](#)

Nil

Date of next meeting:

AGM 19th March

Meeting closed:

7:31pm