



Minutes of the general meeting held Thursday 27 February 2025.

K Dukic opened the meeting and welcomed all in attendance at 6:02pm

Present: Bessie Nilon, Carol Flikweert, Kelli-Anne Dukic, Jodie Morris, Rob Jackman, Shane J

Apologies: Julie Blake, Jackson Dodd, Sean Connelly, Megan Chandler

The minutes of the previous meeting held Thursday 22 August 2024 were distributed by *C Flikweert* via email to all members.

C Flikweert moved and *J Morris* seconded that the minutes be adopted as a true and correct record, and the motion was carried.

Business arising from the minutes of the previous general meeting

- Shortfall cost for formal expenditure. Query regarding whether there is a budgeted amount for this from the P&C or whether we are just expected to pay whatever isn't covered with ticketed costs. *B Nilon* said that traditionally \$10k is the usual amount though it often isn't required. Discussed
- Computer for tuckshop is now in place. POS system has been loaded. Microsoft had issues loading because it was set-up as a personal device and needed to be business to be compatible with EQ server and staff (including non-department) login. *J Morris* has now fixed this issue
- Uniforms: see general business

Correspondence since the previous general meeting

Inward (as listed)

- Phone call from a mother re pricing of uniforms at Lowes (see general business)
- Normal operational correspondence from bookkeepers
- Advice from bookkeepers of business name change
- Advice from bookkeepers of another person assigned as account manager
- Correspondence with accountant re: audit

Outward (as listed)

- Correspondence with Bookkeeper – normal operations
- Correspondence with accountant re: audit
- Correspondence with Lowes re: uniform shipping and payment

C Flikweert moved and *K Dukic* seconded that the inward correspondence be received and the outward endorsed and the motion was carried.

Business arising from correspondence:

- none

Principal Report, and any business arising from this:

The Principal's report is below;

- Asbestos awareness training for all visitors – delivered
- School Performance from 2024 presentation – mostly just above state for targets in academic achievement across subjects and year levels. Same as state for attendance (84%). Same as state for SDAs (suspensions). Above state for Year 12 QCE achievement. Well above state for students in education, training or employment – school leavers (only 5% not in education, training or employment).
- Attendance is looking good early in 2025 (mid-high 90s for most cohorts) but long-term data shows that it is stuck at 84% over a yearly period. Has been around the mid 80's since Covid.
- 120 students received a QCE, 1 did not. 92 students graduated with a VET qualification, 28 students completed one or more university subjects, 23 students completed a school-based apprenticeship or traineeship, 1 student received 100 points (100%) in English – off to university to study medicine.
- 2025 Annual Improvement Plan focus – Empowering Learners; taking students from being passive passengers in the learning to driving their learning. Independent, self-directed, life-long learners.
- School review is set to take place during week seven to provide feedback against the school improvement tool and its seven domains. This report is used to develop the next iteration of strategic planning for the school 2026 – 2029.
- Current enrolment. Day 8 numbers 1055. Some extra staffing is allocated to help manage the programs we have for students around VET and uni pathways etc. 169 in Y7, 173 in Y8, 175 in Y9, 187 in Y10, 227 in Y11, 124 in Y12.

B Nilon moved and J Morris seconded that the principal's report be accepted.

Finance report was tabled by the business manager at the meeting.

Treasurer's report and financial statement, and any business arising from these:

In the absence of a Treasurer there was no detailed report.

As of 27 February:

- P&C Balance \$390.18
- Tuckshop Account \$91 536.67
- Card Account: \$1449.74

C Flikweert moved and J Morris seconded that the Treasurer's report be accepted.

Tuckshop Report, and any business arising from this:

- Best seller is still the large flavoured milks
- Sandwiches are hit and miss, yet to determine a pattern for purchasing
- Added nachos, slowly picking up
- Week 2 has been the best week so far for sales.

Business arising:

- Someone to email *J Morris* the cross-country timetable change.
- 17th March a replacement for Donna as she is on leave to watch her daughter graduate from university
B Nilon suggested Hospitality students. *K Dukic* to arrange a meeting with *J Laing* to see if it can be arranged.
- Issues with connectivity in the tuckshop due to 3G being removed. *C Brown* is going to talk to regional IT for a solution.
- 2 boxes of uniforms need to be delivered to Lowes. *K Dukic* to organise pick up. *J Morris* will bring them up to office for collection.
- Football shorts and socks will be packed up along with other non-operational items such archived records in preparation for the re-build.
- *J Morris* in process of developing budget which includes looking at adjusting prices to improve profit and sales

J Morris moved and *K Dukic* seconded that the Tuckshop report be accepted.

Motions on Notice

- Nil

General Business

- Lowes were short some items in store but that has now been rectified. Have received the first round of payment. As they ship more to store, we will receive the rest of the payment.
- A parent rang to complain about the cost of the spray jackets now that they are at Lowes. Otherwise, all feedback about the move of the uniform shop to Lowes has been well received.
- Cash for Cans proposal: Science tech has queried whether the P&C can run the funds through our account. Move a motion that the P&C support the SRC collecting containers but using the school accounts to manage the funds and then put in the SRC cost centre. All in favour, carried.
- Due to an absence of nominations for executive position in 2025, and the resignation of both president and the secretary, *B Nilon* moved That the P&C in advance of the AGM propose to James Nash SHS that they to handover the commercial activity of the P&C to James Nash SHS or in the event of the P&C failing to deliver a full executive at the AGM:
 1. That the P&C propose to James Nash SHS that they handover the commercial activity of the P&C to James Nash SHS.
 2. That to facilitate this the P&C authorises the existing executive members to act on behalf of the P&C to facilitate the handover as outlined in the Education Qld advice statement.
<https://education.qld.gov.au/parents/Documents/pc-commercial-activities-handover.docx>
 3. That a point in the future a P&C executive may request a reversal of the decision supported by a minimum of a 3 year commitment to governance of the commercial activity.
 4. That the P&C focus their efforts on engaging parent voice in the operation of the school as it pertains to meeting the goals of Education QueenslandSeconded *K Dukic*. All in favour. Carried.

New Members

Member applications are recorded in the AGM that followed this meeting

Date of next meeting – TBA

Close – *meeting closed at 7:40pm*